



PURCHASE ORDER
CITY GOVERNMENT OF PASIG
Agency Name

Supplier : CLOCKWERK STATIONERY TRADING P.O. No. : 22-09-1940
 Address : Blk 1 Lot 21 Durian St, Dividend Homes, Taytay, Rizal Date : September 15, 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : September 19, 2022
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS.	110	Certificate Frame, ADVENTURE (A4) Holds certificates / diplomas / citations clear transparency With flap to prevent certificates from falling off With 2 hangers for portrait and landscape orientations Color: blue	110.00	12,100.00
2	PACK	11	Parchment Paper, A4, 80gsm, 10's/pack, GENERIC	300.00	3,300.00
3	BOX	9	PENCIL, LEAD, HBW w/ eraser, 12 pcs/box	180.00	1,620.00
4	PC	100	ENVELOPE, GENERIC EXPANDABLE, PLASTIC, Legal	45.00	4,500.00
5	PCS	100	Gel pen, .5, black, MY GEL	20.00	2,000.00
6	REAMS	2	Bond Paper, TM Short	300.00	600.00
7	PCS	120	ld holder with lace, GENERIC	25.00	3,000.00
8	PCS	100	filler notebook,,, GENERIC Assorted colors ***** Nothing Follows *****	30.00	3,000.00

Supplies for the Seminar on September 22-25, 2022 for the use of Sangguniang Panlungsod

Control No. **3772** GRAND TOTAL : **Php 30,120.00**

Total Amount in Words Thirty Thousand One Hundred Twenty Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme : TYRONE JOSHUA C. VILLANUEVA
 (Signature over printed name of Supplier)
 Date 09/16/22

Very truly yours,
ROBERT VINCENT JUDE B. JAWORSKI
 (Authorized Official)
 City Vice Mayor II

Requisitioning Office/ Dept. : MARION ROSALIO M. MARTIRES
 (Authorized Official)

Funds Available : JUVY A. CUENCO
 Chief Accountant

Amount : ₱ 30,120
100-6020-0A-
 OBR No. : 0179-1091